

**REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE METRO EAST
SANITARY DISTRICT, ST. CLAIR AND MADISON
COUNTIES, ILLINOIS HELD ON WEDNESDAY,
NOVEMBER 14, 2018 AT 1800 EDISON AVENUE,
GRANITE CITY, ILLINOIS AT 8:00 A.M.**

President Brinza called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon
Absent:

Metro East Sanitary District employees attending the meeting were Executive Director Stephen Adler, Attorney James Craney, Attorney Larry Calvo, Superintendent Randy Presswood, Superintendent Rick Fancher, Deputy Superintendent Cedric Irby, Foreman Scott Hillman and Lansdowne Office Manager Cindy Worthen.

Also, attending the meeting were Charlie Juneau representing Juneau Associates, Chris Downs from Johnson Controls and Frank Dorris.

PUBLIC COMMENT: None

REPORT OF EXECUTIVE DIRECTOR:

Executive Director Adler reported:

We just got out of pump stations and all our part timers have been laid off.

Caseyville levee has been repaired. A little bit of criticism for helping out of the District but we will help neighboring districts.

Lidar survey has started today on the levee.

We are still in discussions with the feral cat project, problem coming to agreement with feeding and watering. This may be a seasonal project.

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United States Army Corps of Engineers (USACE) meeting talk about December is a funding month. We are looking at getting funding for the Deep Cut Off Wall project after seven years. Charlie Juneau and I have been working on all the permissions.

System Wide Improvement Framework (SWIF) is still under review.

Superintendent Fancher reported:

We are out of stations except for two stations and we will be out of those shortly and the shifts are being covered by our full time employees.

We are still waiting on the CORPS inspection to come back.

Fire and Safety came yesterday and inspected all our extinguishers.

We are moving old tractors to Missouri office to see if we can get trade in value.

Foreman Hillman presented his report:

Superintendent Presswood reported:

Bremen pump #3 is worn out and we are going to get bids to replace it.

Heavy equipment has been working in Mitchell, working on ditch and heading south.

Deputy Superintendent Irby reported:

The goal this fall is to inventory all tools and do maintenance on all vehicles and equipment. We have ongoing meetings with staff as to what is expected and our goals.

REPORT OF LANSDOWNE OFFICE MANAGER:

Ms. Worthen reported that collections are good, along with BOD and TSS testing. I talked with Craney about tap on fees with Eagle Park residents needing to tap onto our sewer. I have no guidance for any one new coming on to our sewer system.

Executive Director Adler asked the Board if they had any issues with Ms. Worthen coming up with a proposed policy for these situations.

Motion Commissioner McCall; seconded Commissioner Sawicki to have Ms. Worthen come up with a proposed policy for residents that need to tap on to our sewer service.

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Attorney Craney will work with Ms. Worthen on an Ordinance for a tap on fees.

We will be starting with the new company for the online payments around November 19th, 2018.

REPORT OF ENGINEER:

Foreman Hillman and I attended a meeting with IDOT about the route 3 connector. I mentioned to them that MESD constantly has problems with their roadways and the run off on to the levy below their overpasses. They suggested we write a letter and send pictures and any violations from USACE.

We are continuing to work on the design for the Lansdowne Interceptor Sewer Improvements. The lining and manhole project, a lot of the manholes will have to be reconstructed. I would like to get with Superintendent Presswood and see what problems we have had before. We are on Schedule for February or March.

Executive Director Adler “Charlie we had talked about annexations and you were under the impression that people had to vote to become members of our district?”

Attorney Calvo commented that by Statue we can extend our boundary to anyone from who we accept drain water or sewer service. We could go into Fairview if we wanted. The purpose of the annexation is to increase the taxes from St. Clair County to get the revenue up.

Executive Director Adler “I would like to talk to the St. Clair County Board before moving forward.”

Executive Director Adler “If we annex Madison County residents too would St. Clair County members be more receptive?”

Commissioner McCall “It would make a better sell.”

Executive Director Adler asked Attorney Craney and Calvo to work on proposal and procedures for annexation for the Boards consideration.

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MINUTES:

The minutes for the October 10, 2018 were presented for approval.

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Motion Commissioner Sawicki; seconded Commissioner Dixon to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

EXECUTIVE SESSION MINUTES:

The executive session minutes for the October 10, 2018 meeting were presented for approval:

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Motion Commissioner Sawicki; seconded Commissioner Dixon to approve the executive session minutes, as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

CLAIMS AND SPECIFIC CLAIMS:

The General Fund and Lansdowne Claims and Specific Claims were submitted for approval:

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Motion Commissioner Sawicki; seconded Commissioner Dixon to approve the General Fund and Lansdowne Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

FINANCIAL REPORTS:

The General Fund, Special Funds and Lansdowne Financial Reports for the month of October 2018 were submitted for approval:

Motion Commissioner Sawicki; seconded Commissioner Dixon to approve the General Fund, Special Funds and Lansdowne Financial Reports for the month of October 2018 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

PAYROLL:

The Payroll for the period of September 23, 2018 through October 10, 2018 and the Payroll for the period of October 21, 2018 through November 3, 2018 were submitted for approval.

Motion Commissioner Sawicki; seconded Commissioner Dixon to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon
Nays: None.
Absent: None

REPORT OF ATTORNEY:

Attorney Craney reported:

In regard to the CNV issue, Larry and I have discussed and what we will have them (CNV) do at their next meeting or a special meeting if necessary vote and pass their Ordinance and we should be able to pass and then MESD should be able to finalize at our next Board meeting.

The Ameren agreement is still ongoing and as I have reported before we have a basic format that they proposed. We cannot get anywhere until we finalize the list of easements and properties.

I have prepared a right of entry agreement. If someone is going to come on to the property they will fill out this agreement. It will explain when they are going in and out, clean up provisions and the insurance coverage they must carry. Next Board meeting we will finalize approval on the right of entry agreement.

The ongoing litigation with the Greathouse Lawsuit, we are still waiting on the court's decision.

Lansdowne has been using Attorney Taliana for bankruptcies and he has retired. My firm has taken over the responsibility of filing the necessary paperwork.

Attorney Calvo reported:

I have a call into Mayor Hamm to meet with him about the four dollar a month surcharge on all Madison users. We are proposing to pay off the debt in 5 or 6 years. The Statue provides we can do this to any community or pass this on to user at any time. This Ordinance right now is just for Madison.

Executive Director Adler "We need to add legal fees to the Ordinance amount."

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The next meeting we will take final action in order to pass Capital Repair Ordinance for the city of Madison. We will give them ninety days before it goes into effect.

I have a meeting later today with Mike Campbell to amend his farm lease for 2019.

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

Insurance policy renewal from Illinois Counties Risk Management for commercial and workers compensation package was presented:

Motion Commissioner Sawicki; seconded Commissioner McCall to accept the commercial and workers compensation insurance package and award insurance package dated 12/1/18 – 12/1/19 for the premium of \$343,951.00 to Illinois Counties Risk Management Trust.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon
Nays: None.
Absent: None

An Ordinance granting Enable Mississippi River Transmission, LLC to operate and maintain a petroleum pipeline within and through property of the Metro East Sanitary District was presented. Number 2018-0-007 was assigned to this document.

Motion Commissioner McCall; seconded Commissioner Darwin to adopt Ordinance No. 2018-0-007 for the Enable Mississippi River Transmission, LLC, to operate and maintain a petroleum pipeline within and through property of the Metro East Sanitary District.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

Executive Director Adler presented an Organizational Chart for MESD for approval:

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The Organizational Chart for Metro East Sanitary District was approved by the Board.

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

The final scope was presented by Chris Downs from Johnson Controls:

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President Brinza “We need to see a final contract.”

Executive Director Adler “Give permission to the Executive Director to sign the contract not to exceed the price in front of you.”

Commissioner McCall “Accepting a four million dollar project without the attorney reviewing is not right.”

President Brinza “Approval of the contract would be contingent on the attorney’s approval.”

Commissioner McCall “Why not table it and call a special meeting?”

President Brinza “Can I get a motion to table this and call a special meeting November 26, 2018 at 9:00 AM.”

Motion Commissioner McCall; seconded Commissioner Dixon to table the approval of the final scope contract until the special meeting on November 26, 2018 at 9:00 AM.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

Validation of Program Partnership agreement with U.S. Army CORPS of Engineers & Southwest Flood Prevention District.

Motion Commissioner McCall; seconded Commissioner Sawicki to give permission for the Executive Director Adler to sign for Metro East Sanitary District the program partnership agreement.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon
Nays: None.
Absent: None

Discussion permitting Executive Director to attend a meeting with the City of Troy for the purpose of adding Troy to G.C. Regional Waste Water Treatment Plant System.

Executive Director Adler “They would like to join G.C. Regional WWTP but someone would have to give up a seat. MESD does not want to give up a seat.”

Motion Commissioner McCall; seconded Commissioner Darwin to give permission to Executive Director Adler with attorney to attend a meeting with Troy.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon
Nays: None.
Absent: None

EXECUTIVE SESSION:

Motion Commissioner McCall; seconded Commissioner Sawicki; to enter into Executive Session for the exceptions noted under 5 ILCS 120/2(c) 1. Appointment, employment, compensation, discipline or performance of employees and pending or threatened or imminent litigation.

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Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

The Board entered into Executive Session at 10:09 A.M.

Motion Commissioner Sawicki; seconded Commissioner McCall to return to regular session at 10:41 A.M.

The Clerk recorded the attendance:

Present: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Absent: None

Also, attending the meeting at this time was Executive Director Steve Adler, Attorney Larry Calvo, and Attorney James Craney.

There being no further business, Motion Commissioner Sawicki; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza, Sawicki and Dixon

Nays: None.

Absent: None

So adjourned at 10:41 A.M.

Clerk