

**REORGANIZATION AND REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
METRO EAST SANITARY DISTRICT, ST. CLAIR  
AND MADISON COUNTIES, ILLINOIS HELD ON  
WEDNESDAY, JANUARY 10, 2018 AT 1800  
EDISON AVENUE, GRANITE CITY, ILLINOIS AT  
9:00 A.M.**

President Brinza called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners McCall, Darwin, Brinza and Sawicki.

Absent: None.

Also, attending the meeting were Executive Director Stephen Adler, Attorney Larry Calvo, Superintendent Randy Presswood, Superintendent John Maeras, Superintendent Rick Fancher, Lansdowne Office Manager Cindy Worthen and District Clerk Rosemarie Heath.

Charlie Juneau representing Juneau Associates, Frank Dorris, and Kathy Goclan were also in attendance.

President Brinza asked for a motion naming a Temporary Chairman for the selection of President.

Motion Commissioner Brinza; seconded Commissioner McCall to appoint Executive Director Stephen Adler as the Temporary Chairman for the election of President.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

At this time, Executive Director Stephen Adler said he would accept nominations and a motion for the office of President for the Metro East Sanitary District for the 2018 calendar year.

Motion Commissioner Sawicki; seconded Commissioner Darwin to place the name of Charles Brinza in nomination for President.

Executive Director Stephen Adler noted there was a motion and a second on the nomination of Charles Brinza. Executive Director Stephen Adler moved the nominations be closed and Charles Brinza be elected by acclamation.

Executive Director Stephen Adler turned the meeting over to President Brinza.

President Brinza called for the election of Vice President.

Motion Commissioner Sawicki; seconded Commissioner Darwin to appoint Curtis McCall as Vice President for the 2018 calendar year.

President Brinza noted that there was a motion and a second on the nomination of Curtis McCall and asked if there were any more nominations from the floor.

Hearing none, President Brinza moved the nominations be closed and Curtis McCall be elected as Vice President by acclamation.

Motion Commissioner McCall; seconded Commissioner Darwin to approve the following appointments for the 2018 calendar year:

District Clerk – Kim Hogue  
Treasurer – Don Sawicki  
Auditing Firm – Scheffel Boyle

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.  
Nays: None.  
Absent: None.

**REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Adler reported:

Attorney Craney will be here later to report on the pending Granite City Regional Wastewater Treatment bill.

I would like to update the members on the Blue Waters and the pumps:

Superintendent Maeras reported pumping has been going on round the clock. We have rented a pump to remove the last 10 to 12 feet of water under the station, in an attempt to grease the gates and get them working.

The trash racks are not working; we had someone come out that can get us parts.

The #4 pump at North is scheduled to come in at the end of January from being repaired.

The finishing touches are being made on the website after Mr. Prenzler asked us to redesign it.

We are meeting with Waste Management to see if they will buy the fill as Superintendent Presswood cleans out the ditches.

Don Sawicki made a very nice financial summary

Commissioner Sawicki presented the following financial reports:

Executive Director Adler continued:

Johnson Controls is supposed to get back with me to meet sometime this month.

Cindy Worthen is working on expired Ordinances and will talk about this in her report.

I am waiting on Scheffel Boyle's report. I will talk about this in the next Executive Session.

There is still a board member vacancy and Rosemarie Heath was interviewed yesterday, but it is still up the air as to who will fill the Madison County Board Member's seat.

I had a meeting with a Trustee and a citizen from Washington Park. We talked about the rumor that their sewer system does not work because of Metro East Sanitary District (MESD). I explained how the MESD system works and made them aware that MESD has no responsibility for the internal sewer service of the city. I suggested they contact Charlie Juneau and Illinois Environmental Protection Agency (IEPA) to see if they could help them.

**REPORT OF ENGINEER:**

Mr. Juneau explained he has been receiving calls from Don Hill representing Tyson Foods. They are planning a major expansion to their facility. They are planning on increasing their flow by twenty five thousand (25,000) gallons a day. Mr. Hill wanted to ensure we can handle the increase. MESD can handle the increase but he will need to check with Caseyville. Mr. Hill was going to fill out IEPA forms for the larger connections, which will need to be signed by MESD, Caseyville and Granite City for the additional flow. It will be a huge increase and it will need to be individually metered. I have forwarded to Executive Director Adler some price quotes on the meters to be discussed at an upcoming meeting.

We have a meeting next week to get started on the preparation of the System Wide Improvement Framework (SWIF). The Corps has sent samples of various SWIF's. This has to be turned into the Corps by April/May 2018.

**REPORT OF LANSDOWNE OFFICE MANAGER:**

Lansdowne Office Manager Cindy Worthen reported:

We have been working on the BOD/TSS testing. The total of income brought in last year from this testing was One hundred and ten thousand dollars (\$110,000) last year. This income does not include the test fees which we also collect.

I have spoken with the Warden at the Southwestern Illinois Correctional Center. He is aware we are sending a shut off letter and will get back in touch with me when he hears from the State. He says the State does not have to pay penalties and will send paperwork to prove that rule. I will consult with our attorneys to look into that further.

Collections have been good. We are working on the Ordinance and the men are trained and on site to give me Longitude and Latitude. They also take pictures of any Marker and/or Landmarks they find at the site. The billing system is set up for Ordinance collections.

**MINUTES:**

The minutes for the December 20, 2017 meeting were presented for approval.

Motion Commissioner Darwin; seconded Commissioner McCall to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki

Nays: None.

Absent: None

**EXECUTIVE SESSION MINUTES:**

The Executive Session minutes for the December 20, 2017 meeting were presented for approval.

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Motion Commissioner Darwin; seconded Commissioner McCall to approve Executive Session minutes as submitted and the minutes are to remain closed to public viewing.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki

Nays: None.

Absent: None

**CLAIMS AND SPECIFIC CLAIMS:**

The General Fund and Lansdowne Claims and Specific Claims were submitted for approval:

Motion Commissioner Darwin; seconded Commissioner McCall to approve the General Fund and Lansdowne Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki

Nays: None.

Absent: None

**FINANCIAL REPORTS:**

The General Fund, Special Funds and Lansdowne Financial Reports for the month of December 2017 were submitted for approval:

Motion Commissioner Darwin; seconded Commissioner McCall to approve the General Fund, Special Funds and Lansdowne Financial Reports for the month of December 2017 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

**PAYROLL:**

The Payroll for the period of December 3, 2017 through December 16, 2017 and the Payroll for the period of December 17, 2017 through December 30, 2017 were submitted for approval.

Motion Commissioner Darwin; seconded Commissioner McCall to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.  
Nays: None.  
Absent: None.

**REPORT OF ATTORNEY:**

Attorney Calvo reported that we have a Blue Waters Ditch meeting today with the Corps and Mayors to discuss the cost of the repairs to the Blue Waters Ditch Pump Station and gates.

Executive Director Adler, “We have been told that our levee system has failed due to the conditions of Blue Waters Ditch Pump Station. I went through the agreement and there is no question that we are responsible for the maintenance and upkeep of that station.”

Attorney Calvo said “The cost of the repairs needs to be reimbursed by the 5 entities. The problem we are having is the annual amount required. This amount needs to be adjusted in the future.”

Executive Director Adler, “We need about Two million, five hundred thousand dollars (\$2,500,000.00) to get Blue Waters Ditch up to code.”

Commissioner Sawicki stated that the entities are not paying.

Executive Director Adler noted that we are going after the motor fuel tax of the entities that are not paying. These entities receive about Forty thousand dollars (\$40,000.00) a month in motor fuel tax. We have spent a lot of time and money on this project, and my target date to have the Blue Waters Ditch Pump Station in operating condition is March 30, 2018.

**CORRESPONDENCE:** None.

**OLD BUSINESS:**

Three (3) bids were received for uniforms at the December 19, 2017 meeting:

Aramark:	Checkmark Shirt, Carpenter Jeans & 1 Jacket.....	\$3.65 Per Week
	With Easy Care Insurance .....	\$5.80 Per Week
	Carpenter Pants & Shirt (Without Laundry) .....	\$2.25 Per Week
	With Easy Care Insurance .....	\$3.20 Per Week
	Denim Jeans Only .....	\$3.52 Per Week
Clean:	Jeans, Work Shirt & 1 Jacket.....	\$4.17 Per Week
	With Garment Protection .....	\$5.32 Per Week
	Jeans & Work Shirt (Without Laundry).....	\$2.13 Per Week
	With Garment Protection .....	\$2.68 Per Week
Cintas:	Shirt, Jeans & 1 Jacket.....	\$5.47 Per Week
	With Garment Protection .....	\$6.62 Per Week

Executive Director Adler, “After reviewing the bids, the low bidder is Clean Uniform. The staff has been happy with the service Clean Uniform has been providing over the past few years. Therefore, I recommend awarding the bid to Clean Uniform.”

Motion Commissioner Sawicki; seconded Commissioner Darwin to award the uniform bid with the garment protection at a cost of \$5.32 per employee/per week to Clean Uniform.

Upon roll call, the motion carried by the following vote:

- Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.
- Nays: None.
- Absent: None.

**NEW BUSINESS:**

President Brinza presented an Ordinance appointing a Freedom of Information Act Officer and a Public Information Officer for the Metro East Sanitary District. Ordinance Number 2018-0-001 was assigned to this document.

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Motion Commissioner Sawicki; seconded Commissioner Darwin to adopt Ordinance Number 2018-0-001.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

A Resolution naming Roger Morthland as Authorized Agent of the Metro East Sanitary District to sign the correspondence and documents concerning Illinois Municipal Retirement Fund, and Kim Hogue as Assistant to the Authorized Agent was presented. Number 2018-R-001 was assigned to this Resolution.

Motion Commissioner McCall; seconded Commissioner Sawicki to approve and adopt Resolution Number 2018-R-001.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

A Resolution naming TheBank of Edwardsville, Regions Bank and U.S. Bank as financial institutions of the Metro East Sanitary District, and requiring two signatures, one of the Executive Director and one of either the Treasurer of said District or the District Clerk to open or close any share or deposit accounts in the Metro East Sanitary District's name, including, without limitations, accounts such as share draft, checking, savings, certificates of deposit or term share accounts, escrow, demand deposit, reserve and overdraft line-of-credit accounts. Number 2018-R-002 was assigned to this document:

Motion Commissioner McCall; seconded Commissioner Sawicki to approve and adopt Resolution Number 2018-R-002.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

**PUBLIC COMMENT:**

Kathy Goclan commented that the Regional Waste Water Treatment has not had a meeting since the fourth quarter of last year.

Executive Director Adler stated that Attorney Craney and Attorney Calvo are looking into the requirements for the meetings.

**EXECUTIVE SESSION:** None.

There being no further business, Motion Commissioner McCall; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

So adjourned at 8:38 A.M.

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Clerk