

**REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE METRO EAST
SANITARY DISTRICT, ST. CLAIR AND
MADISON COUNTIES, ILLINOIS HELD ON
WEDNESDAY, DECEMBER 6, 2017 AT 1800
EDISON AVENUE, GRANITE CITY, ILLINOIS AT
9:00 A.M.**

President Brinza called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners McCall, Darwin, Brinza and Sawicki.
Absent: None.

Metro East Sanitary District employees attending the meeting were Executive Director Stephen Adler, Attorney Larry Calvo, Attorney Don Weber, Superintendent Randy Presswood, Superintendent John Maeras, Superintendent Rick Fancher, Lansdowne Office Manager Cindy Worthen and Payroll Clerk Kim Hogue.

Also, attending the meeting were Linda Knogl, Kathy Goclan, Amanda Greathouse and Walter Greathouse, III.

PUBLIC COMMENT: None.

REPORT OF ENGINEER: None.

REPORT OF LANSDOWNE OFFICE MANAGER:

Ms. Worthen reported:

Fifteen (15) sewage treatment customers have been without water since September 2017. Last Friday, an additional thirteen (13) customers were submitted to the Water Company for disconnect. Eight of the thirteen have paid or made agreements. This brings the total number of customers without water service up to twenty (20).

The easement project is moving along. We are setting up the invoices in the LOCIS software. We have also purchased an iPad and added an App that provides longitude and latitude. This will be very helpful when companies call for a site address.

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Collections are typically lower in November and December due to the holidays.

The office staff is in the process of turning past due accounts over to the State of Illinois Local Debt Recovery Program. We want all of the accounts turned over to the State before the end of the year. The State will withhold the amount from income tax refunds.

Commissioner Sawicki asked if the Southwestern Illinois Correction Center has made a payment since the last meeting. If not, has interest been charged?

Ms. Worthen replied there have not been any payments in the last month and none are expected until next year. Past due fees are being added to the account.

Commissioner Sawicki asked Ms. Worthen to provide a quarterly update regarding the Correction Center.

LANSDOWNE REPORT:

The Lansdowne Adjustment Reports were presented for approval:

Motion Commissioner Darwin; seconded Commissioner Sawicki to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

MINUTES:

The minutes for the November 22, 2017 meeting were presented for approval.

Motion Commissioner Darwin; seconded Commissioner Sawicki to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

EXECUTIVE SESSION MINUTES: None.

CLAIMS AND SPECIFIC CLAIMS:

The General Fund, Special Funds and Lansdowne Claims and Specific Claims were submitted for approval:

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Motion Commissioner Darwin; seconded Commissioner Sawicki to approve the General Fund, Special Funds and Lansdowne Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

FINANCIAL REPORTS:

The General Fund, Special Funds and Lansdowne Financial Reports for the month of November 2017 were submitted for approval:

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Commissioner Sawicki stated he was happy to report that the loans to various funds have been repaid. However, the Lansdowne Operation and Maintenance Fund still owes the General Fund Two hundred fifty thousand dollars (\$250,000).

Commissioner Sawicki also brought to the attention of the Board that the Blue Waters Ditch Operation and Maintenance Account balance is Twenty thousand dollars (\$20,000) and should be Fifty thousand dollars (\$50,000). A request has been made to the State of Illinois to withhold motor fuel tax monies from the entities not contributing.

Motion Commissioner Darwin; seconded Commissioner Sawicki to approve the General Fund, Special Funds and Lansdowne Financial Reports for the month of November 2017 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

PAYROLL:

The Payroll for the period of November 5, 2017 through November 18, 2017 was submitted for approval:

Motion Commissioner Darwin; seconded Commissioner Sawicki to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

REPORT OF ATTORNEY:

Attorney Calvo reported:

Attorney Craney is writing a letter to Attorney John Papa, who represents the City of Madison, requesting reimbursement for repairs to the sewer break by the Madison Pump Station.

Executive Director Adler added that the total cost to repair the sewer lines exceeded Five hundred thousand dollars (\$500,000).

CORRESPONDENCE: None

OLD BUSINESS: None.

NEW BUSINESS:

Executive Director Adler reported:

Superintendent Presswood and his staff made a book of the projects they completed during calendar year 2017. The book is available for anyone that wants to review the projects.

A Floodplains map of Madison County was presented:

Executive Director Adler continued:

The orange areas on the floodplains map indicate areas that will need flood insurance. The District has ninety (90) days to respond to the Federal Emergency Management Agency (FEMA) regarding the map.

One issue being addressed with the Southwestern Illinois Flood Prevention District (FPD) is interior flooding. Why isn't more attention being focused on interior flooding?

The Illinois Department of Natural Resources (IDNR) is initiating a meeting concerning Blue Waters Ditch Pump Station. Representatives from the Corps of Engineers, Village of Alorton, Village of Cahokia, Centreville City, Centreville Township and St. Clair County are being invited to the meeting. The meeting is scheduled for January 10, 2018.

Illinois American Water Company wants to give the District a 1000 kW generator. The generator can be loaded on a trailer and is capable of running one pump.

Repairs to Pump No. 4 at the North Pump Station are estimated at Eighty-four thousand dollars (\$84,000). This is within the District's budget and the repairs have been approved.

Pump No. 1 at North Pump Station should be back in the Pump Station by Spring of 2018.

Employees have asked if the District will have a Christmas party this year. Donations can be solicited for the party.

Will company personnel receive a raise in 2018?

President Brinza asked the Executive Director to provide more information on the total cost of the proposed pay increases.

An Ordinance providing for the Annual Tax Levy for the Metro East Sanitary District, St. Clair and Madison Counties, Illinois for the Fiscal Year 2017, commencing January 1, 2017 and ending December 31, 2017 was presented. Ordinance No. 2017-0-013 was assigned to this document.

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Motion Commissioner McCall; seconded Commissioner Darwin to adopt Ordinance No. 2017-0-013 providing for the Annual Tax Levy for the Metro East Sanitary District, St. Clair and Madison Counties, Illinois for the Fiscal Year 2017, commencing January 1, 2017 and ending December 31, 2017.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

An Ordinance concerning the Establishment of Metro East Sanitary District Special Service Area Number 1 Madison and St. Clair Counties, Illinois was presented. Ordinance No. 2017-0-014 was assigned to this document.

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Motion Commissioner McCall; seconded Commissioner Sawicki to adopt Ordinance No. 2017-0-014 concerning the Establishment of Metro East Sanitary District Special Service Area Number 1 Madison and St. Clair Counties, Illinois.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

A Resolution authorizing the Metro East Sanitary District to intervene in the Tax Appeal of Kraft Heinz Foods before the Property Tax Appeal Board of the State of Illinois was presented. Resolution No. 2017-R-003 was assigned to this document.

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Motion Commissioner McCall; seconded Commissioner Darwin to adopt Resolution No. 2017-R-003.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

EXECUTIVE SESSION: None.

There being no further business, Motion Commissioner Sawicki; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners McCall, Darwin, Brinza and Sawicki.

Nays: None.

Absent: None.

So adjourned at 9:21 A.M.

Clerk