

**REORGANIZATION AND REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
METRO EAST SANITARY DISTRICT, ST. CLAIR
AND MADISON COUNTIES, ILLINOIS HELD ON
WEDNESDAY, JANUARY 4, 2017 AT 1800 EDISON
AVENUE, GRANITE CITY, ILLINOIS AT 9:00
A.M.**

President Pennekamp called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.
Absent: None.

Also, attending the meeting were Executive Director Shipley, Attorney George Filcoff, Director of Operations Walter Greathouse, Superintendent Randy Presswood, Superintendent John Maeras, Superintendent Rick Fancher, Lansdowne Office Manager Cindy Worthen and Treasurer Ken Davis.

Kathy Goclan was also in attendance.

President Pennekamp asked for a motion naming a Temporary Chairman for the selection of President.

Motion Commissioner Pennekamp; seconded Commissioner Darwin to appoint Commissioner William Hanfelder as the Temporary Chairman for the election of President.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.
Nays: None.
Absent: None.

At this time, Commissioner Hanfelder said he would accept nominations and a motion for the office of President for the Metro East Sanitary District for the 2017 calendar year.

Motion Commissioner Laub; seconded Commissioner Darwin to place the name of James Pennekamp in nomination for President.

Commissioner Hanfelder noted there was a motion and a second on the nomination of James Pennekamp and asked if there were any more nominations from the floor. He again asked if there were any more nominations to be made.

Hearing none, Commissioner Hanfelder moved the nominations be closed and James Pennekamp be elected by acclamation.

Commissioner Hanfelder turned the meeting over to President Pennekamp.

President Pennekamp called for the election of Vice President.

Motion Commissioner Darwin; seconded Commissioner McCall to appoint William Hanfelder as Vice President for the 2017 calendar year.

President Pennekamp noted that there was a motion and a second on the nomination of William Hanfelder and asked if there were any more nominations from the floor. He again asked if there were any more nominations to be made.

Hearing none, President Pennekamp moved the nominations be closed and William Hanfelder be elected as Vice President by acclamation.

Motion Commissioner Hanfelder; seconded Commissioner Laub to approve the following appointments for the 2017 calendar year:

Executive Director – Robert Shipley
District Clerk/Administrative Assistance – Rosemarie Heath
Treasurer – Kenneth Davis
Attorney – Callis Law Firm
Director of Operations – Walter Greathouse
Madison County Superintendent – Richard Fancher
St. Clair County Superintendent – John Maeras
Heavy Equipment Superintendent – Randall Presswood
Information Officer – Attorney Larry Calvo
Auditing Firm – Scheffel Boyle

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Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

REPORT OF EXECUTIVE DIRECTOR:

Executive Director Shipley presented his report:

Executive Director Shipley, “There is not much to report, due to the holidays and the number of employees on vacation.”

Superintendent Maeras reported that the pump at the North Pump Station has been removed and we are waiting on an estimate to repair the pump. Four of the five pumps at the North Pump Station are operational.

The part for the switchgear at the East St. Louis Pump Station has been ordered.

The seal broke on the relief well pump at the Water Street Pump Station. Vandevanter Engineering should repair the pump at no cost to MESD, since they rebuilt the pump.

Mr. Greathouse added that MESD spent the money to pull the pump at the North Pump Station. Although, the Corps of Engineers would have eventually covered the cost of removing the pump, MESD staff did not want to wait. The Mississippi River was low enough that the pump could be pulled, so we did it. We want to do everything we can to protect everyone within our District.

REPORT OF LANSDOWNE OFFICE MANAGER:

Lansdowne Office Manager Cindy Worthen reported:

1. The residential and commercial sewage treatment bills are being mailed this week.
2. The office sent 248 water disconnect letters last week.
3. Rosemarie Heath and I met with Robert Januska and Sean Mickey from Horner and Shifrin to discuss the commercial accounts. They provided an update of their findings which highlighted the accounts that need to be investigated and may have high BOD's and TSS.

They still need to acquire a better map of the sewer system from Juneau Associates.

Once they complete their report, they plan to give a full accounting to the Board.

Commissioner Hanfelder, “Did Mr. Januska talk to you before starting this project?”

Ms. Worthen, “Yes, they obtained a list of all of the commercial and industrial accounts, the BOD/TSS test results and a list of all the commercial accounts with no water usage. They also went out on site with Superintendent Presswood.”

Superintendent Presswood, “Fairmont City is installing a new sewer line; they are switching from a gravity drain to a force main. MESD will still receive the same amount of water.”

Commissioner Hanfelder, “Previously, you mentioned that the sewer break in Fairmont City caused a lot of silt to accumulate in the MESD line. Has Fairmont City cleaned the silt out of the line?”

Superintendent Presswood, “Once they repair their line and tap onto the MESD line, I will ask them to clean the line.”

President Pennekamp, “Can we require them to clean the line?”

Superintendent Presswood, “The line needs to be cleaned and it is not a simple task. The flow has to be stopped for several hours before the line can be cleaned.”

Commissioner Hanfelder asked, “Ms. Worthen, how many active sewage treatment accounts have no water usage?”

Ms. Worthen responded, “There are approximately 200 to 300 accounts with zero water usage reads. These accounts receive a flat rate bill of \$8.00. If Illinois American reads the meter and adjusts the bill, then we also adjust the sewage treatment bill.”

Commissioner Laub temporarily left the meeting at 9:18 A.M.

MINUTES:

The minutes for the December 21, 2016 meeting were presented for approval.

Motion Commissioner Hanfelder; seconded Commissioner McCall to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

GENERAL FUND CLAIMS:

The General Fund Claims and Specific Claims for the month of December 2016 were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Darwin to approve the General Fund Claims and Specific Claims for the month of December 2016 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

SPECIFIC CLAIMS:

The Various Specific Claims for the month of December 2016 were submitted for review:

Motion Commissioner Hanfelder; seconded Commissioner Darwin to accept the General Fund and Various Specific Claims for the month of December 2016 as submitted:

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

LANSDOWNE CLAIMS & SPECIFIC CLAIMS:

The Lansdowne Claims and Specific Claims for the month of December 2016 were submitted for approval:

Motion Commissioner Darwin; seconded Commissioner McCall to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of December 2016 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

FINANCIAL REPORTS:

The General Fund, Specific Funds and Lansdowne Financial Reports for the month of December 2016 were submitted for approval:

Motion Commissioner Hanfelder; seconded Commissioner McCall to approve the General Fund, Specific Funds and Lansdowne Financial Reports for the month of December 2016 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

LANSDOWNE REPORT:

The Lansdowne Adjustment Reports were presented for approval:

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Motion Commissioner McCall; seconded Commissioner Darwin to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

PAYROLL:

The Payroll for the period of December 4, 2016 through December 17, 2016 was submitted for approval.

Motion Commissioner Darwin; seconded Commissioner McCall to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, McCall, Darwin and Pennekamp.

Nays: None.

Absent: Commissioner Laub.

Commissioner Laub rejoined the meeting at 9:23 A.M.

REPORT OF ATTORNEY:

Attorney Filcoff reported:

Last week, I spoke with Attorney Glenn Bradford and he is resigning as of February 1, 2017.

I contacted Attorney William Asa, but he is reluctant to take the past due sewage treatment accounts. He said it is not worth his time.

Ms. Worthen stated, "Every account turned over to an attorney owes more than One hundred dollars (\$100). Did Attorney Bradford mention how we should handle his accounts after February 1, 2017?"

Attorney Filcoff, "No, we did not settle anything."

Executive Director Shipley asked, "Do we need an Attorney to collect past due sewage treatment accounts?"

Ms. Worthen, "We have been turning the accounts over to the State of Illinois' Local Debt Recovery Program. If we have a social security number and the State of Illinois cannot collect the money, then it is uncollectible."

President Pennekamp, "I think the staff should discuss if an attorney or collection agency is needed and make a recommendation to the Board."

CORRESPONDENCE: None.

UNFINISHED BUSINESS:

President Pennekamp mentioned that Charlie Juneau requested a meeting to discuss the Special Service Area project, and asked that the Clerk to set up a meeting.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

There being no further business, Motion Commissioner Hanfelder; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

So adjourned at 9:29 A.M.

Clerk