

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE METRO EAST SANITARY DISTRICT, ST. CLAIR AND MADISON COUNTIES, ILLINOIS HELD ON WEDNESDAY, OCTOBER 19, 2016 AT 1800 EDISON AVENUE, GRANITE CITY, ILLINOIS AT 9:00 A.M.**

President Pennekamp called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Absent: None.

Also, attending the meeting were Executive Director Bob Shipley, Attorney George Filcoff, Director of Operations Walter Greathouse, Lansdowne Office Manager Cindy Worthen and Superintendent Randy Presswood.

Ryan Matthews representing Dimond Bros. Insurance, Jeff Weber with Insurance Program Managers Group, Matt Hoefle representing Steck-Cooper & Co., Linda Knogl and Kathy Goclan were also in attendance.

**BIDS:**

Advertisement for bids for the purchase of Workers Compensation Insurance and Blanket Building, Contents, Auto Coverage, Employment Practices Liability, Inland Marine, Public Officials Liability and Blanket Coverage on Contractor Equipment as per Inventory Schedule (Commercial Package Policy) for the period from December 1, 2016 through December 1, 2017 appearing in the St. Louis Post-Dispatch on September 16, 2016 were received before 9:00 A.M. today.

The following bids were received:

1. Steck-Cooper & Co. – Workers Compensation.....\$218,761.00
2. StreetSmart Solutions – Workers Compensation.....\$205,677.55
3. Dimond Bros. Insurance, LLC – (Illinois Counties Risk Management Trust)  
Commercial Package Policy .....\$170,033.00  
Workers Compensation..... 182,185.00  
Total .....\$352,218.00

4. Dimond Bros. Insurance, LLC – (Illinois Public Risk Fund)	
Commercial Package Policy .....	\$150,665.00
Workers Compensation.....	<u>272,463.00</u>
Total .....	\$423,128.00

President Pennekamp and Commissioner Darwin volunteered to review the bids and make a recommendation at the November 9, 2016 meeting.

Motion Commissioner McCall; seconded Commissioner Laub to accept the bids as presented and award the bids at the November 9, 2016 meeting.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Shipley presented his report:

Executive Director Shipley added:

The Mississippi River has finally gone down, and we are out of the pump stations.

MESD employees are taking the motor apart on Pump No. 1 at North Pump Station, so that it can be transported for repairs.

Hank's Excavating plans to begin work on the sewer break along Route 40 in Fairmont City on Monday, October 24, 2016.

Motion Commissioner Laub; seconded Commissioner McCall to accept the Report of the Executive Director and place it on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

#### **REPORT OF LANSDOWNE OFFICE MANAGER:**

Ms. Worthen reported:

1. Illinois American Water Company is continuing to disconnect water for MESD for past due sewage treatment accounts.
2. The residential and commercial bills will be mailed at the end of the month.
3. I have contacted the Village of Caseyville to make certain that we are billing all of the new homes in the Forest Lakes Subdivision.
4. I verified with Venice Township that a sewer line was plugged in the Eagle Park area and asked to be notified of any future changes.
5. Rosemarie Heath, Roger Morthland and I met with representatives from Horner & Shifrin to discuss how we are billing commercial and industrial accounts. They are going to review the information we provided, and report back with their findings.

#### **MINUTES:**

The minutes for the October 5, 2016 meeting were presented for approval.

October 19, 2016

Page 4

Motion Commissioner Laub; seconded Commissioner Hanfelder to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims were submitted for approval:

October 19, 2016

Page 5

Motion Commissioner Laub; seconded Commissioner Darwin to approve the General Fund Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims were submitted for approval:

October 19, 2016

Page 6

Motion Commissioner Hanfelder; seconded Commissioner Laub to approve the Lansdowne Treatment Plant Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE REPORT:**

The Lansdowne Adjustment Reports were presented for approval:

October 19, 2016

Page 7

Motion Commissioner McCall; seconded Commissioner Laub to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**PAYROLL:**

The Payroll for the period of September 25, 2016 through October 8, 2016 was submitted for approval:

October 19, 2016

Page 8

Motion Commissioner Laub; seconded Commissioner Darwin to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**REPORT OF ATTORNEYS:** None.

**CORRESPONDENCE:** None.

**UNFINISHED BUSINESS:** None.

Attorney Larry Calvo joined the meeting at 9:08 A.M.

**NEW BUSINESS:**

Ms. Goclan mentioned there is a stormwater meeting scheduled in Madison County on October 31, 2016.

Executive Director Shipley said the District is aware of the meeting and always sends a representative.

**EXECUTIVE SESSION:** None.

There being no further business, Motion Commissioner Hanfelder; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

So adjourned at 9:09 A.M.

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Clerk