

**REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF THE METRO EAST
SANITARY DISTRICT, ST. CLAIR AND
MADISON COUNTIES, ILLINOIS HELD ON
WEDNESDAY, OCTOBER 5, 2016 AT 1800 EDISON
AVENUE, GRANITE CITY, ILLINOIS AT 9:00
A.M.**

President Pennekamp called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.
Absent: None.

Also, attending the meeting were Executive Director Shipley, Director of Operations Walter Greathouse, Superintendent Randy Presswood and Lansdowne Office Manager Cindy Worthen.

Robert Januska representing Horner & Shifrin and Linda Knogel were also in attendance.

HORNER & SHIFRIN PROPOSAL –LANSDOWNE PROJECTS:

A proposal from Horner & Shifrin regarding the Professional Engineering Services for Ordinance Review and Industrial User Survey was presented:

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President Pennekamp recommended that the Board authorize Horner & Shifrin to assist in a review and update of the industrial user inventory (Item #2) and to provide an updated sampling schedule and protocol for industrial users (Item #3).

Mr. Januska explained that he reviewed the Granite City Regional Treatment Plant charges and found that MESD is being billed correctly. The next step is to look at MESD's protocol for sampling the industrial and commercial accounts.

President Pennekamp asked, "Is everyone on the Lansdowne system being billed?"

Mr. Januska, "That is a very good question. We plan to look at water records and areas where there has been growth. We will also be driving through the areas being billed, using public records and aerial photos."

Ms. Worthen said she has numerous questions for Mr. Januska on the proper procedures for taking wastewater samples and what accounts should be included in the testing.

Motion Commissioner Laub; seconded Commissioner Hanfelder to authorize the expenditure of funds to Horner & Shifrin to assist in a review and update of the industrial users inventory not to exceed Five thousand dollars (\$5,000), and to provide an updated sampling schedule and protocol for industrial users which shall not exceed Three thousand dollars (\$3,000), as shown on the proposal presented by Horner & Shifrin as Item Numbers 2 and 3.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

Mr. Januska left the meeting at 9:13 A.M.

REPORT OF EXECUTIVE DIRECTOR:

Executive Director Shipley presented his report:

Commissioner Hanfelder asked, “What is the status of the sewer break in Fairmont City?”

Superintendent Presswood, “Everything is ready to go, but the contractor cannot begin work until the water in the ditch goes down.”

Commissioner Hanfelder, “Is there anything that can be done to reduce the amount of water in the ditch?”

Superintendent Presswood, “North Pump Station drains the water, but there is a problem with the pump. The Mississippi River is currently at twenty-two feet (22’) and needs to be at sixteen feet (16’) or less to begin work on the sewer break. The river is expected to be above 16’ for at least one more week.”

REPORT OF LANSDOWNE OFFICE MANAGER:

Ms. Worthen reported that Illinois American Water Company provided the water usage data on time, and that water disconnects are continuing as scheduled.

MINUTES:

The minutes for the September 21, 2016 meeting were presented for approval.

Motion Commissioner Laub; seconded Commissioner Hanfelder to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

GENERAL FUND CLAIMS:

The General Fund Claims and Specific Claims for the month of September 2016 were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Hanfelder to approve the General Fund Claims and Specific Claims for the month of September 2016 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

SPECIFIC CLAIMS:

The Various Specific Claims for the month of September 2016 were submitted for review:

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Motion Commissioner Laub; seconded Commissioner Darwin to accept the General Fund and Various Specific Claims for the month of September 2016 as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

LANSDOWNE CLAIMS & SPECIFIC CLAIMS:

The Lansdowne Claims and Specific Claims for the month of September 2016 were submitted for approval:

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Motion Commissioner Laub; seconded Commissioner Darwin to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of September 2016 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

FINANCIAL REPORTS:

The General Fund, Specific Funds and Lansdowne Financial Reports for the month of September 2016 were submitted for approval:

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Motion Commissioner Laub; seconded Commissioner Darwin to approve the General Fund, Specific Funds and Lansdowne Financial Reports for the month of September 2016 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

LANSDOWNE REPORT:

The Lansdowne Adjustment Reports were presented for approval:

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Motion Commissioner Laub; seconded Commissioner Hanfelder to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

PAYROLL:

The Payroll for the period of September 11, 2016 through September 24, 2016 was submitted for approval:

Motion Commissioner Darwin; seconded Commissioner Laub to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

REPORT OF ATTORNEY: None.

CORRESPONDENCE: None.

UNFINISHED BUSINESS:

President Pennekamp reported that the District added the Chouteau, Nameoki and Venice (CNV) Pump Station to the District's insurance policy. The cost to add the CNV Pump Station was approximately One thousand, five hundred dollars (\$1,500). The policy CNV had on the pump station expired October 1, 2016.

CNV was not going to add the additional coverage to their policy to include additional expenses such as generator rental and fuel to operate the generator.

Last year, lightning struck the station and CNV's insurance paid on the lightning strike. However, they did not pay for the generator rental or the fuel, which totaled Thirty-five thousand dollars (\$35,000). MESD was never reimbursed for those expenses.

It was determined that it was in the best interest of the District to insure the CNV Pump Station, as the District's policy includes additional expenses such as generator rental and fuel. Attorney Filcoff is going to request reimbursement from CNV for the insurance.

The Agreement between MESD and CNV states that MESD is responsible for the operation and maintenance of the pump station. A meeting is needed between MESD and CNV to understand what is expected of MESD. The current Agreement expires in 2018.

NEW BUSINESS:

Ms. Knogel asked for an update on the work being performed on the levee system to reach the 100 year flood protection and accreditation by FEMA.

President Pennekamp stated that it would be best to ask the Southwestern Illinois Flood Prevention District Council (FPD) for an update. The FPD projects everything will meet the 100 year protection and accreditation by FEMA in the year 2017.

Executive Director Shipley added that the FPD meets the third Wednesday of every month at 7:30 A.M. in Collinsville.

EXECUTIVE SESSION: None.

There being no further business, Motion Commissioner Hanfelder; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

So adjourned at 9:32 A.M.

Clerk