

**REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF THE METRO EAST  
SANITARY DISTRICT, ST. CLAIR AND  
MADISON COUNTIES, ILLINOIS HELD ON  
WEDNESDAY, AUGUST 17, 2016 AT 1800 EDISON  
AVENUE, GRANITE CITY, ILLINOIS AT 9:00  
A.M.**

President Pennekamp called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Absent: None.

Also, attending the meeting were Executive Director Bob Shipley, Attorney George Filcoff, Director of Operations Walter Greathouse, Superintendent Randy Presswood, Superintendent John Maeras, Superintendent Rick Fancher, Lansdowne Office Manager Cindy Worthen and Treasurer Ken Davis.

Linda Knogl was also in attendance.

**REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Shipley presented a report:

Executive Director Shipley explained:

Attorney Larry Calvo and Charlie Juneau have prepared an Ordinance and map for the proposed Lansdowne Special Service Area Taxing District.

Attorney Calvo is not ready for the Ordinance to be presented to the Board. If approved, this will allow the MESD to generate enough money to apply for an Illinois Environmental Protection Agency (IEPA) low interest loan for sewer repairs.

The Emergency Action Plan (EAP) meeting planned for Monday, August 15<sup>th</sup> was cancelled due to the heavy rains.

The Corps of Engineers plans to hold a meeting on September 9, 2016 to discuss the EAP with the mayors and township supervisors.

The heavy rains from this past Sunday night caused flooding in the Mitchell area. We also had to turn the pumps on at the Chouteau, Nameoki & Venice (CNV) Pump Station.

Commissioner Hanfelder asked, "Your report mentions checking the sewers in Caseyville, what did you learn?"

Executive Director Shipley, "We were checking to see if we are billing the new home and businesses for sewage treatment. I am happy to report; we are billing all of the new homes and businesses."

#### **REPORT OF LANSDOWNE OFFICE MANAGER:**

Ms. Worthen reported:

1. The Southwestern Illinois Correction Center sent checks for their October, November and December sewage treatment bills. After receiving those checks, the Correction Center has a balance of One hundred thousand dollars (\$100,000).
2. Roger Morthland and I attended a webinar held by Illinois American Water Company on how they manage adjustments.
3. Illinois American is continuing to disconnect water for past due sewage treatment bills.

4. We are working with landlords, and encouraging them to pay the sewage treatment bills.

Attorney Filcoff asked, “Are you receiving occupancy permits from all of the cities?”

Ms. Worthen responded, “The City of Madison and Fairmont City are the only cities that provide occupancy permits. The other cities are not cooperating.”

**MINUTES:**

The minutes for the August 3, 2016 meeting were presented for approval.

Motion Commissioner Hanfelder; seconded Commissioner Laub to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims were submitted for approval:

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Motion Commissioner McCall; seconded Commissioner Laub to approve the General Fund Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims were submitted for approval:

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Motion Commissioner Hanfelder; seconded Commissioner Darwin to approve the Lansdowne Treatment Plant Claims and Specific Claims as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE REPORT:**

The Lansdowne Adjustment Reports were presented for approval:

Commissioner Hanfelder, “I noticed that swimming pool adjustments were given, are these adjustments verified?”

Ms. Worthen, “Yes, an MESD employee goes to the house, verifies there is a pool and then takes a picture of the swimming pool for our records.”

Motion Commissioner Laub; seconded Commissioner McCall to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**PAYROLL:**

The Payroll for the period of July 16, 2016 through July 30, 2016 was submitted for approval.

Motion Commissioner Darwin; seconded Commissioner Laub to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**REPORT OF ATTORNEYS:**

Attorney Filcoff presented an Ordinance regulating the use of public and private sewers and drains, private sewage disposal, the installation and connection of building sewers, the discharge of waters and wastes into the public system, and providing penalties for violations thereof; the levying of charges for wastewater services (use charges) in the Metro East Sanitary District, Counties of St. Clair and Madison, State of Illinois:

Attorney Filcoff explained the Ordinance:

I am only presenting the Ordinance for review at this time. This is the new Lansdowne Rate Ordinance, with the increases discussed at the last meeting. The Ordinance includes the rates in gallons and cubic feet.

The Water Company purchased new water meters that read the water usage in gallons. The Water Company is now providing water usage to the District for some customers in cubic feet and others in gallons.

I am also preparing a public notice regarding the rate increase, which will need to be published before the Board can vote on this Ordinance.

President Pennekamp, “We need to comply with all of the laws regarding a rate increase, and we need to do it as quickly as possible.”

**CORRESPONDENCE:**

A letter from Helen M. Hawkins regarding the Canteen Creek Levee District was presented:



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Executive Director Shipley, “The Metro East Sanitary District is not responsible for the flooding in State Park Place that is mentioned in Ms. Hawkin’s letter.”

Commissioner Hanfelder, “This is a Nameoki Township problem.”

**UNFINISHED BUSINESS:**

A report prepared by Juneau Associates, Inc., P.C. regarding the Sewer Use Charge Rate Study was presented:

Attorney Filcoff, “The study shows a decrease in users and declining revenue, which supports the need for a rate increase.”

**NEW BUSINESS:** None.

**EXECUTIVE SESSION:**

Attorney Filcoff, “I would like to discuss a personnel matter during executive session.”

Motion Commissioner Hanfelder; seconded Commissioner Darwin to enter into Executive Session for the exceptions noted under 5 ILCS 120/2 Open Meetings – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

The Board entered into Executive Session at 9:21 A.M.

Motion Commissioner Hanfelder; seconded Commissioner Darwin to return to the regular session at 9:51 A.M.

The Clerk recorded the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Absent: None.

Also, attending the meeting at this time were Executive Director Shipley and Attorney George Filcoff.

President Pennekamp, “After discussing the personnel matter during Executive Session, no action is needed at this time.”

There being no further business, Motion Commissioner Laub; seconded Commissioner McCall to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

So adjourned at 9:52 A.M.

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Clerk