

**REORGANIZATION AND REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
METRO EAST SANITARY DISTRICT, ST. CLAIR  
AND MADISON COUNTIES, ILLINOIS HELD ON  
WEDNESDAY, JANUARY 6, 2016 AT 1800 EDISON  
AVENUE, GRANITE CITY, ILLINOIS AT 9:00  
A.M.**

Vice President Hanfelder called the meeting to order and the Clerk recorded the attendance.

The following was the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Absent: None.

Also, attending the meeting were Executive Director Shipley, Attorney George Filcoff, Attorney Larry Calvo, Director of Operations Walter Greathouse, Lansdowne Office Manager Cindy Worthen and Treasurer Ken Davis.

Vice President Hanfelder asked for a motion naming a Temporary Chairman for the selection of President.

Motion Commissioner Laub; seconded Commissioner McCall to appoint Commissioner William Hanfelder as the Temporary Chairman for the election of President.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

At this time, Commissioner Hanfelder said he would accept nominations and a motion for the office of President for the Metro East Sanitary District for the 2016 calendar year.

Motion Commissioner McCall; seconded Commissioner Laub to place the name of James Pennekamp in nomination for President.

Commissioner Hanfelder noted there was a motion and a second on the nomination of James Pennekamp and asked if there were any more nominations from the floor. He again asked if there were any more nominations to be made.

Hearing none, Commissioner Hanfelder moved the nominations be closed and James Pennekamp be elected by acclamation.

Commissioner Hanfelder called for the election of Vice President.

Motion Commissioner McCall; seconded Commissioner Darwin to appoint William Hanfelder as Vice President for the 2016 calendar year.

Commissioner Hanfelder noted that there was a motion and a second on the nomination of William Hanfelder and asked if there were any more nominations from the floor. He again asked if there were any more nominations to be made.

Hearing none, Commissioner Hanfelder moved the nominations be closed and William Hanfelder be elected as Vice President by acclamation.

Commissioner Hanfelder recommended Robert Shipley be appointed Executive Director for the 2016 calendar year.

Motion Commissioner McCall; seconded Commissioner Laub to appoint Robert Shipley as Executive Director for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

Commissioner Hanfelder recommended Rosemarie Heath be appointed District Clerk/Administrative Assistant for the 2016 calendar year.

Motion Commissioner McCall; seconded Commissioner Darwin to appoint Rosemarie Heath as District Clerk/Administrative Assistant for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended Kenneth Davis be appointed Treasurer for the 2016 calendar year.

Motion Commissioner Laub; seconded Commissioner McCall to appoint Kenneth Davis as Treasurer for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended Callis Law Firm be appointed as Legal Advisors the 2016 calendar year.

Motion Commissioner Laub; seconded Commissioner Pennekamp to appoint Callis Law Firm as Legal Advisors for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended Walter Greathouse, Jr. be appointed Director of Operations for the 2016 calendar year.

Motion Commissioner Pennekamp; seconded Commissioner Darwin to appoint Walter Greathouse, Jr. as Director of Operations for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended Richard Fancher be appointed Madison County Superintendent for the 2016 calendar year.

Motion Commissioner Pennekamp; seconded Commissioner Darwin to appoint Richard Fancher as Madison County Superintendent for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended John Maeras be appointed St. Clair County Superintendent for the 2016 calendar year.

Motion Commissioner McCall; seconded Commissioner Laub to appoint John Maeras as St. Clair County Superintendent for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended Randall Presswood as Heavy Equipment Superintendent for the 2016 calendar year.

Motion Commissioner Laub; seconded Commissioner Pennekamp to appoint Randall Presswood as the Heavy Equipment Superintendent for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended that Attorney Larry Calvo be appointed as the Information Officer for the 2016 calendar year.

Motion Commissioner Pennekamp; seconded Commissioner Darwin to appoint Attorney Larry Calvo as the Information Officer for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder recommended that the firm of Scheffel Boyle be appointed as the auditing firm for the 2016 calendar year.

Motion Commissioner Pennekamp; seconded Commissioner Darwin to appoint the firm of Scheffel Boyle as the auditing firm for the 2016 calendar year.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

Commissioner Hanfelder turned the meeting over to President Pennekamp.

**REPORT OF EXECUTIVE DIRECTOR:**

Executive Director Shipley presented his report:

President Pennekamp, "I want to take this opportunity to compliment Executive Director Shipley, the Board and the staff. As you know, I was previously on the Southwestern Illinois Flood Prevention District Council. Both of the Supervisors at the Flood Prevention District spoke very highly of the Metro East Sanitary District. They said the District was ran well and they enjoyed working with everyone at the District."

Executive Director Shipley, "All of the pump stations have been in operation for about two weeks. I think we will probably be in the pump stations until January 20, 2016."

Commissioner McCall, "Did the levee breach in West Alton have an impact on the District?"

Executive Director Shipley, "The West Alton levee is lower than the District's levees, therefore their levees will always top sooner. The levee topping in West Alton did help the District."

Commissioner Hanfelder, "Is there a plan to merge the Wood River Drainage and Levee District with the Metro East Sanitary District?"

Mr. Greathouse, "There has been talk about merging the Districts, but nothing has actually been done."

Commissioner Hanfelder, "The sand boil you have on your report, where is it located?"

Mr. Greathouse replied, "The sand boil is located on the land side at Phillips Reach Pump Station. The area surrounding the sand boil was sandbagged. It is being monitored daily. The Corps of Engineers and MESD staff are all monitoring the sand boil and there have been no problems at the site."

Executive Director Shipley, "There is a sink hole by the North Pump Station. The Corps of Engineers, Hurst-Rosche Engineers and MESD staff are all closely monitoring the sink hole."

Mr. Greathouse, “The North and South Pump Stations are still pumping at full capacity. The water at the Madison, Venice and East St. Louis Pump Stations is down and the pumps are not in operation. However, we are still manning the stations.”

**REPORT OF LANSDOWNE OFFICE MANAGER:**

Lansdowne Office Manager Cindy Worthen reported:

1. The residential and commercial sewage treatment bills based on the December 2015 water usage readings are being prepared. We are a little behind, because we received the water usage information from Illinois American Water Company later than normal.
2. A mass mailing is being sent to all customers in arrears, we are hoping the letters will generate additional income.
3. The City of Alton recently passed an Ordinance that allows the City to bill owners for sewer bills. I think this would also benefit the District. Renters are constantly moving and leaving past due balances with the District.
4. Illinois American Water Company is continuing to disconnect water for past due sewage treatment bills. The Water Company will only disconnect ten accounts per week.

**MINUTES:**

The minutes for the December 23, 2015 meeting were presented for approval.

Motion Commissioner Laub; seconded Commissioner Hanfelder to dispense with the reading of the minutes, approve them as submitted and place them on file.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

**EXECUTIVE SESSION MINUTES:**

The executive session minutes for the December 23, 2015 meeting were presented for approval.

Motion Commissioner Hanfelder; seconded Commissioner Laub to dispense with the reading of the minutes and approve them as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**GENERAL FUND CLAIMS:**

The General Fund Claims and Specific Claims for the month of December 2015 were submitted for approval:



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Motion Commissioner Laub; seconded Commissioner Hanfelder to approve the General Fund Claims and Specific Claims for the month of December 2015 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**SPECIFIC CLAIMS:**

The Various Specific Claims for the month of December 2015 were submitted for review:

Motion Commissioner Hanfelder; seconded Commissioner McCall to accept the General Fund and Various Specific Claims for the month of December 2015 as submitted:

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE CLAIMS & SPECIFIC CLAIMS:**

The Lansdowne Claims and Specific Claims for the month of December 2015 were submitted for approval:

Commissioner Hanfelder, “I notice the Granite City Regional Wastewater Treatment bill (Check No. 18314) is still Two hundred seven thousand, six hundred and eighteen dollars (\$207,618).”

Mr. Greathouse, “Yes, this is the fourth and final payment at that rate.”

Motion Commissioner McCall; seconded Commissioner Darwin to approve the Lansdowne Treatment Plant Claims and Specific Claims for the month of December 2015 as submitted and order them paid.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

#### **FINANCIAL REPORTS:**

The General Fund, Specific Funds and Lansdowne Financial Reports for the month of December 2015 were submitted for approval:

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Motion Commissioner Laub; seconded Commissioner Hanfelder to approve the General Fund, Specific Funds and Lansdowne Financial Reports for the month of December 2015 as submitted and place them on file for audit.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

**LANSDOWNE REPORT:**

The Lansdowne Adjustment Reports were presented for approval:

Motion Commissioner Laub; seconded Commissioner Hanfelder to approve the Lansdowne Adjustment Reports as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

**PAYROLL:**

The Payroll for the period of December 6, 2015 through December 19, 2015 was submitted for approval.

Motion Commissioner McCall; seconded Commissioner Laub to approve the Payroll as submitted.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

**REPORT OF ATTORNEY:**

Attorney Filcoff reported:

I have attended several Board of Review Hearings to dispute the possible reduction of property assessments in excess of One hundred thousand dollars (\$100,000). Very few of the property owners received a reduction in the assessed value of their property.

I am still working to renew several expired Ordinances.

I attended a grievance hearing yesterday, which I would like to discuss during executive session.

The union contracts expired December 31, 2015. Executive Director Shipley, Walter Greathouse and I have been meeting with the unions.

**CORRESPONDENCE:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**EXECUTIVE SESSION:**

Attorney Filcoff, "I recommend a personnel issue and the grievance filed by the Operating Engineers Union be addressed during executive session."

Motion Commissioner McCall; seconded Commissioner Hanfelder to enter into Executive Session for the exceptions noted under 5 ILCS 120/2 Open Meetings – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Nays: None.  
Absent: None.

The Board entered into Executive Session at 9:32 A.M.

Motion Commissioner McCall; seconded Commissioner Hanfelder to return to regular session at 9:58 A.M.

The Clerk recorded the attendance:

Present: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.  
Absent: None.

Also, attending the meeting at this time were Attorney George Filcoff, Attorney Larry Calvo and Director of Operations Walter Greathouse.

Mr. Greathouse, "This is the first time in thirty years that I have seen the Mississippi River at flood stage and heavy rains at the same time. The canals and ditches were all full and the pump stations were operating at full capacity.

The District was not in the national news, and we did not have any serious problems because of all of the work the Board has authorized over the years.

The superintendents were working twenty-four hours a day, seven days a week. The employees all pitched in and did what needed to be done. Everyone worked very hard and pulled together.

If you want to see the magnitude of the water being pumped, I will be happy to take you to the South Pump Station."

Commissioner McCall, "The water is still very high in Harding Ditch."

Mr. Greathouse, "All of the water in Harding Ditch drains to South Pump Station. All of the pumps are on at South Pump Station. It is going to take time for the water to recede."

Executive Director Shipley, "Heavy equipment operators are pulling drift from the pump station grates daily to allow the water to flow."

Commissioner McCall, "I saw Superintendent Maeras out working on Saturday and Sunday."

Executive Director Shipley, "Walter Greathouse and John Maeras were both scheduled for vacation and cancelled their vacations due to the river and heavy rains."

There being no further business, Motion Commissioner McCall; seconded Commissioner Darwin to adjourn.

Upon roll call, the motion carried by the following vote:

Ayes: Commissioners Hanfelder, Laub, McCall, Darwin and Pennekamp.

Nays: None.

Absent: None.

So adjourned at 10:03 A.M.

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Clerk